**ANNUAL IQAC REPORT SESSION 2017-2018**

The Internal Quality Assurance Cell was established under the patronage of Bhilai Mahila Mahavidyalaya in the year 2013. The Cell was formed under the prescribed format of the NAAC. Since its inception, the Cell has been an integral part of the college and ensures in quality functioning of all the bodies and societies under it.

IQAC also makes sure that it maintains complete transparency in its functioning and works in the direction of quality education.

There were four meetings held in the session. The IQAC committee chalked out different duties for the Departments, Cells, Bodies & Societies. Besides academic responsibilities the IQAC also sketched a framework for extra-curricular activities and the most important among many activities was the ‘Beti Bachao Beti Padhao’ by the Department of Home- Science under gender equity. An entrepreneurship program was also organized by the cell in collaboration with CITCON Raipur & DST Raipur. A National Seminar on ‘Current Development of Environmental Science’ in C.G state-sponsored by the C.G Environment Conservation Board was organized under the banner of the cell by Departments of Chemistry, Botany, Biotechnology, and Microbiology. The placement cell organized three days training program sponsored by “Barclays Global Employability Initiative” to meet the demands raised by students. Last towards the end of the session different criteria heads were directed to collect all the required documents for AQAR 2017-18Last the Department of Commerce also organized a national seminar on “Impact of Changing Trend in Financial Market in Present Scenario” financial by BSE, Bombay the college also took part in the “Cleanliness Drive” organized by Nagar Nigam Bhilai. State education minister honorable Shri Prem Prakash Pandey inaugurated the land given to the college under “Uchh Shiksha Abhiyan” Seven days workshop was organized for students under ‘Health & Regime” on ‘The Art of Living Programme’ the Department of Biotechnology organized seven days National Workshop on “Enzyrnology and Its Application”.

**ANNUAL REPORT OF IQAC SESSION 2018-2019**

The Session brought changes to the committee of IQAC & new members were introduced in the first meeting. Preparation for the second cycle of NAAC & one step to be followed was discussed also works were assigned. Activities for the session were also chalked out. A new format of AQAR was introduced & distributed to the charges. The campus drive was organized by NIBF on 05th Aug 2018. Six months Yoga Certificate Course’ was organized by the Department of Education. The report of the green audit was read & presented in front of the committee. A certificate course was organized by the Department of Commerce in Collaboration with Somitel Institute. ‘Professional Skill Course’ was organized by the IQAC & Mr. Vikas from “Professional Accounting” was organized as the resource person Deptt of Home- Science organized seven days workshop for their students on “Baking & Confectionary” & Mrs. Sushmashri Jain was the resource person. The entrepreneurship awareness camp was organized by the “Placement Cell “under the banner of IQAC in collaboration with CITCON, Raipur. A Blood Donation Camp was organized in the college. Hindi Diwas was celebrated under the banner of IQAC, Botanical Association was reorganized for the session. The ‘Traffic Awareness Program was organized by IQAC on 17th January 2019. A workshop was organized by the Deptt of Physics on “Experimentation for the students at government schools of the nearby areas. Guests’ lectures were organized in the Deptt of Chemistry & education on 08th March & 14th March respectively. A lecture on ‘NAAC SSR’ was organized by IQAC, Dr. Prashant Shrivastava was the resource person. It was extended for another to discuss & solve problems related to the new format of the SSR.

**ANNUAL REPORT OF IQAC SESSION 2019-2020**

**ACTION TAKEN DATED 14/09/2019:**

1. The timetable committee prepared the final timetable including practical classes which was then distributed and conveyed to Heads of all departments so that they could prepare their departmental timetable accordingly.
2. Some teachers on part-time and ad-hoc basis were called to resume duties and some new appointees were to be absorbed after fresh interviews.
3. A committee was formed by IQAC for the preparation of various competitions and activities to be conducted to celebrate the 150th year of Mahatma Gandhi’s birth anniversary under the title “Swachchta Hi Sewa Hai”.
4. The communication skill classes were started in both Hindi and English for interested students.

**ACTION TAKEN 20/11/2019:**

1. The new members; Dr. Mohana S. Pandit (HOD Education), Dr. Barna Mazumdar (Asstt. Prof. Chemistry), and Dr. Alpana Sharma (Asstt. Prof. Commerce) replaced some of the old members. They were formally introduced and apprised of the functioning of the cell.
2. Ms. Shweta Rai President Student Union replaced the former President of the Student Union Ms. Kalpana Yadav.
3. Dr. Prashant Shrivastava, Consultant from the Govt. VYT PG College Durg enlightened the members with the new guidelines set by NAAC according to which the SSR and other preparations were to be made for the next cycle which is due in September 2020.
4. Tally classes were started for commerce students.

**ACTION TAKEN 21/12/2019:**

1. The HODs instructed their staff to start preparing for the second NAAC peer-team visit based on the new guidelines.
2. Preparation for the celebration of Samvidhaan Diwas was started.
3. Application was sent for permanent affiliation of non-affiliated courses to Hemchand Yadav University, Durg.

An application was sent to Hemchand Yadav University, Durg to start a BA course at the institution.

**ACTION TAKEN 18/01/2020:**

1. The Principal asked HODs to give the list of types of equipment to be purchased for their departments with the funds received from RUSA.
2. Marks were sent for internal assessment tests through the university portal.
3. Preparations were made for the inspection team visit.
4. Activities reports were prepared.

**ACTION TAKEN 07/02/2020:**

1. The pattern for re-exam of Model Exams was adopted as per the instructions of the Principal.
2. Feedback forms were collected from Part III students.
3. HODs discouraged the sanction of leave to their staff.
4. Re-exams of the models were conducted department wise

The staff was directed by the Principal to attend the presentations by Ms. Nandita Khanra and Dr. Deepti Chouhan.

**ANNUAL REPORT OF IQAC SESSION 2020-2021**

The whole world was in the grip of COVID-19 during the session 2020-2021. There were four meetings of IQAC