

DIFFERENT COMMITTEES FORMED

Time Table Committee:

1. Dr. S.G Rao
2. Dr. M. Shrivatava
3. Mrs. P. C. Claudius
4. Dr. Bharti Verma

Examination Cell:

1. Dr. Nisha Shukla
2. Dr. Kanchana Shahi
3. Dr. Barna Mazumbdar
4. Dr. Shippi Dewangan
5. Mrs. Nishi Verma

Purchase Cell:

1. Library purchase – All HODs
2. Department – HOD
3. Internal & External Audit : Dr. A. R. Das, Dr. Bharti Verma

Student Union:

1. Dr. S. G. Rao
2. Dr. M. Madhuri Devi
3. Mrs. Hemlata Sidar
4. Mrs. Bhagyalaxmi

Rusa Committee:

1. All HoDs (Physics, Chemistry, Botony, Zoology, Homescience, ComputerScience, Biotechnology & Microbiology)
2. Dr. Rupam Ajeet Yadav
3. Mr. Deepak Das Manikpuri
4. Mrs. Neha Shrivastava (AO, BET)
5. Mr. Mahesh Gaikwad.

A meeting of the IQAC will be held in IQAC/Record Room on 17.10.2020 at 2.30 PM. All the members of IQAC are required to attend the meeting.

Agenda of the meeting:

- (a) To assign criteria wise responsibility of the 7 criterias to prepare AQAR and SSR report.
- (b) To plan and arrange a lecture for guidance for the preparation of forthcoming NAAC peer team visit.
- (c) Any other matter with permission of the chairperson.

Writ
16/10/2020

IQAC-Coordinator

Writ
16/10/2020
Principal
B.M.M. Bhilai

1. Mrs. P.C. Claudia Writ
16/10/20
2. Dr. N. Shukla Writ 16.10.20
3. Dr. Mrs. Sandal Writ
16/10/20
4. Dr. B. Mazumdar Writ
16.10.2020
5. Ms. Nandita Writ
16/10/20
6. Dr. B. Verma Writ
7. Dr. B. Pandey Writ
8. A. Nanda Writ

①

Date: _____
Page: _____

A meeting of the IQAC will be held in record room on 13.07.2020 at 2.00PM. All the members of IQAC and Heads of the department are directed to attend the meeting.

Agenda of the meeting is as under:

- ① To confirm the minutes of last meeting.
- ② To discuss the activities for the session 2020-21 (Pandemic year)
- ③ Any other matter with permission of the Principal.

B.M.M.
13.07.2020
IQAC-Coordinator
B.M.M. Bhilai

Dr. Sandhya M. M.
13/7/2020
Principal
Dr. Sandhya M. M.
B.M.M. Bhilai

Following members are present in the meeting.

- ① Mrs. P.C. Claudius 13/7/20
- ② Dr. A.R. Das 13/7/2020
- ③ Dr. N. Shukla 13/7/20
- ④ Dr. A. Shrivastava 13/7/20
- ⑤ Dr. M.S. Pandit 13/7/20

Minutes of the meeting

1) Minutes of the last meeting were confirmed.

2) Criteria wise responsibilities of all the seven criteria were discussed, and ^{the} Principal informed all the members to submit their requirements from various departments, so that they could act accordingly.

3) It was decided to arrange a lecture by Mr. Abhishek Verma (Brainlang Inc.) and Dr. Prashant Shrivastava (DSW-HYU, Durg) on 13.11.2021 by IQAC, for the guidance in the preparation of AQAR and SSR. Dr. Verma will guide students on Interview selection techniques and personality development.

The meeting ended with thanks to all those present.

Chief

17.10.2020

IQAC-Co-ordinator

Principal
17/10/2020

Principal

B.M.M. Bhikari

- 1) Mrs. P.C. Claudius [Signature] 17/10/20
- 2) Dr. N. Shukla [Signature] 17/10/20
- 3) Dr. Mrs. Pandu [Signature] 17/10/20
- 4) Dr. B. Nigamdar [Signature] 17/10/20
- 5) Ms. Mandita [Signature]
- 6) Dr. B. Verma [Signature]
- 7) Dr. B. Pandey [Signature]
- 8) A. Namla [Signature]

A meeting of the members of IQAC will be held online on 10.04.2021 at 3 PM on Google Meet. Link will be provided at 2.30 PM.

Agenda of the meeting:

1) To discuss about the compiled reports from criteria heads.

The following members attended the online meeting with the Principal Dr. Sandhya Madan Mohan.

- 1) Mrs. A. Nanda ✓
- 2) Dr. S. G. Rao ✓
- 3) Mrs. P. C. Claudius ✓
- 4) Dr. B. Vesna ✓
- 5) Dr. B. Pandey ✓
- 6) Dr. B. Mazumdar ✓
- 7) Ms. N. Khanra ✓
- 8) Dr. M. Pandit ✓
- 9) Dr. N. Shukla ✓

Minutes of the meeting

- 1) It was informed by the Principal that a period of two months was granted before which the IQA and SSR were to be sent.
- 2) The latest format was to be studied and followed.
- 3) The IQA is to be submitted including the academic session-2019-20.
- 4) Principal informed the criteria heads to submit their criteria wise requirements to various Heads of the departments, so that they could function accordingly and

Minutes of the Meeting

- 1) Minutes of the last meeting held on 15.07.2020 were confirmed.
- 2) The Principal instructed the IGAC to initiate the teachers to prepare videos of their specific course content and upload it on the e-school in site.
- 3) It was advised to connect all the students to this site, so that they can visit this site and take the benefit of viewing the lectures of not only their own teachers but videos uploaded by the teachers of various colleges of the state.
- 4) Principal instructed teachers to organise online classes for awareness and precautions of covid-19.

Meeting ended with thanks to the

Chairperson and members present in the meeting.

S. P. S.
23/09/20
IGAC-Co-ordinator
BMM, Bilalai

S. M. M.
23/09/2020
Principal
Dr. S. M. Mchan
B. M. M., Bilalai

1) Mrs. P. C. Claudius 23/9/20

2) Dr. A. R. Das 23/9/2020

3) Dr. N. Shukla 22-9-20

4) Dr. A. Shrivastava 21/9/20

5) Dr. K. S. Jindal 22/09/20

6) Dr. B. N. Nigamdar 21/09/20

7) Ms. Nandita 21/9/20

8) Dr. B. Verma 21/9/20

9) Dr. B. Pandey 21/9/20

10) A. Hemla 21/9/20

A Meeting of the IGAC will be held in IGAC/Record room on 10.02.2021 at 3 PM. All the members are required to attend the meeting.

Agenda of the meeting:

- 1) To assign and discuss criteria wise responsibilities
- 2) Any other matter with permission of the chairperson.

Bhila
08/02/21
IGAC-coordinators

Dr. Sandhya M. Mahapatra
08/02/21
Principal
Dr. Sandhya M. Mahapatra
B.M.M., Bhubaneswar

Following members were present in the meeting.

1. Mrs. P.C. claudius Dr. Mahapatra
2. Dr. N. Shukla 8/2/21
3. Dr. M.S. Pandey 8/2/21
4. Dr. Nishtha Vaidya 8/2/21
5. Dr. Ranjana Sahu 8/2/21
6. Dr. B. N. Prasad 8/2/21
7. Ms Nandita 8/2/21
8. Dr B. Verma 8/2/21
9. Dr B. Pandey 8/2/21
10. A. Nandan 8/2/21

A meeting of the IQAC will be held in IQAC/Record room on 22.09.20 at 2.00 PM. All the members of IQAC and Heads of the department are directed to attend the meeting.

Agenda of the meeting is:

- a) To discuss the outcome of the various online and offline activities organised under the banner of IQAC
- b) Members will be given information about forthcoming activities to be organised.
- c) Any other matter with the permission of the Principal

Write

21.09.2020

IQAC - Coordinator
BMM, Bilalai

Principal

Dr. Sandhya M. Mohan
BMM, Bilalai

Following members are present in the meeting.

- 1) Mrs. P. C. Claudius PC
- 2) Dr. A. R. Das ARD
- 3) Dr. N. Shankar NS
- 4) Dr. A. Shiran AS
- 5) Dr. M. S. Panat MS
- 6) Dr. B. Nageshwar BN
- 7) Ms. Manjita MS
- 8) Dr. B. Veema BV
- 9) Dr. B. Pandey BP
- 10) A. Namla AN

Minutes of the meeting

Minutes of the last meeting were confirmed:

1) Outcome of the action plan of last year was reviewed, analysed and suggestions for further improvement were discussed. Principal directed that it is necessary to maintain all the records in the department properly.

2) Action plan for the current session was chalked out with respect to academic and co-curricular activities to be undertaken considering the University calendar, as this session was affected due to corona pandemic.

3) Every department was instructed to encourage the students for participation in online classes and competitions organised by college and University.

4) Principal directed to attend a meeting of IGAC Members with members of Advisory Committee at 4.30 PM in the Principal's office positively. List of members enclosed.

Meeting ended with thanks to the chairperson and members present in the meeting.

Blita

19/07/2020

Coordinator - IGAC

Dr. A. R. Das

Dr. Anupama Shrivastava

Dr. M. S. Pandey

19/7/20

Principal

Dr. Sandhya M. Mishra

BMM, Blita

Following members are present in
the meeting.

1. Mrs. P.C. claudius PC
2. Dr. N. Shukla Shukla 10/2/21
3. Dr. M.S. Pand MS 10/2/21
4. Dr. Nishtha vaidya Nishtha 10/2/21
5. Dr. Ranjana Sahu R-sahu 10/2/21
6. Dr. Amarpreet Bhatia Amar 10/2/21
7. Dr. B. Mozumdar B 10/2/21
8. Ms Neelita Neelita 10/2/21
9. Dr B. Veema B
10. Dr. B. Pandey B
11. A. Namla A
12. Dr. Deepthi Chacka Deepthi
13. Dr. Archana Sharan Archana

Minutes of the meeting

A meeting of the members of IQAC was held in the IQAC room on 10th Feb 2021.

The following points were discussed:

After extending a warm welcome to the Principal and participants criteria wise responsibilities allotted to the members was read out which was as under.

S.no.	Criteria		Name of the staff
1	Criteria-I	Curricular Aspects	1. Dr. Mohana Sushant Pandit 2. Mrs. Neetu Sahu 3. Dr. Reena Shukla
2	Criteria-II	Teaching, Learning & Evaluation	1. Dr. Bharti Verma 2. Dr. Deepti Chouhan 3. Dr. Deepak Das Manikpuri
3	Criteria-III	Research Consultancy & Extension	1. Dr. Bhavana Pandey 2. Dr. Nishtha Vaidya 3. Dr. Ranjana Sahu
4	Criteria-IV	Infrastructure & Learning Resources	1. Ms. Nandita Khanra 2. Dr. Alpana Sharma
5	Criteria-V	Student Support & Progression	1. Mrs. P.C. Claudius 2. Dr. Madhulika Shrivastava 3. Dr. Archana Sharan
6	Criteria-VI	Grievance Leadership & Management	1. Dr. Barna Majumdar 2. Dr. Amarpreet Kaur
7	Criteria-VII	Innovation & Best Practices	1. Mrs. Anita Narula 2. Dr. Nisha Shukla 3. Dr. K. Vijayshree

The criteria heads were asked to give a presentation of their allotted criteria rotation wise from 3-PM onwards in room no. 109 so that the staff members could be acquainted with their requirements and provide the details accordingly.

The meeting ended with the thanks to all those present.

[Signature]
Principal
B.M.M. Bhubaneswar

[Signature]
10.02.21

IQAC-Coord: K.

A meeting of the IQAC will be held in IQAC/Record Room on 17.10.2020 at 2.30 PM. All the members of IQAC are required to attend the meeting.

Agenda of the meeting:

- (a) To assign criteria wise responsibility of the 7 criterias to prepare AQAR and SSR report.
- (b) To plan and arrange a lecture for guidance for the preparation of forthcoming NAAC peer team visit.
- (c) Any other matter with permission of the chairperson.

Writ
16/10/2020

IQAC-Coordinator

Writ
16/10/2020
Principal
B.M.M. Bhilai

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8. A. Nanda Writ

