

### YEARLY STATUS REPORT - 2023-2024

Part A		
Data of the Institution		
1.Name of the Institution	BHILAI MAHILA MAHAVIDYALAYA	
Name of the Head of the institution	Dr. Sandhya Madan Mohan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	07882242699	
Mobile no	7974257413	
Registered e-mail	bmmprinci19@gmail.com	
Alternate e-mail	bmahila@rediffmail.com	
• Address	Hospital Sector, Bhilai Nagar	
• City/Town	Bhilai	
• State/UT	Chhatisgarh	
• Pin Code	490009	
2.Institutional status		
Affiliated /Constituent	Affiliated	
Type of Institution	Women	
• Location	Urban	
• Financial Status	Grants-in aid	

Name of the Affiliating University	Hemchand Yadav University, Durg
Name of the IQAC Coordinator	Dr. Bharati Verma
• Phone No.	07882210078
Alternate phone No.	9755721487
• Mobile	8602647656
IQAC e-mail address	bmmiqac21@gmail.com
Alternate Email address	bharti7verma@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.bmmbhilai.com/assets/ img/upload/AOAR 2022-231.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bmmbhilai.com/pages/3 30/Academic-Calendar-2023-24

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.13	2015	13/09/2015	12/09/2020
Cycle 2	B+	2.7	2022	15/11/2022	14/11/2027

#### 6.Date of Establishment of IQAC 19/12/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bhilai Mahila Mahavidyalay a	UGC X plan grant for the construction of womans hostels	UGC	2007-2012	63,750,00
Bhilai Mahila Mahavidyalay a	UGC XI plan grant for the construction of sports complex and other infras tructure	UGC	2012-2017	63,000,00
Bhilai Mahila Mahavidyalay a	UGC XI general development grant	UGC	2012-2017	14,22,560
Bhilai Mahila Mahavidyalay a	IDPS	RUSA	2017-2018	2000000
Bhilai Mahila Mahavidyalay a	CURIE	DST NEW DELHI	2022-2023	5538174
Bhilai Mahila Mahavidyalay a	UGC XI plan grant for colleges in backward area	UGC	2010-2015	6,50,000
Bhilai Mahila Mahavidyalay a	UGC XI plan grant for Minorities Scholarships	UGC	2010-2015	600000
Bhilai Mahila Mahavidyalay	UGC XI plan grant for enhancement	UGC	2010-2015	500000

a	of initiatives			
Bhilai Mahila Mahavidyalay a	UGC XI plan grant for remedial coaching	UGC	2008-2013	1000000
Bhilai Mahila Mahavidyalay a	UGC XII plan grant for general development	UGC	2012-2017	17,20,000
Bhilai Mahila Mahavidyalay a	UGC X plan grant for construction of laboratory	UGC	2011-2014	5,54,880

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	04
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

• Regular communication of UGC and Hemchand Yadav University to ensure quality education and research. • Preparation of reports for

AISHE and NAAC. • Feedback Collection and its compliance (from all stakeholders- students, alumni, teachers) this enable us for data driven decisions regarding syllabus and teaching - learning process. Collecting and assessment of self appraisal reports and departmental appraisal reports for further improvement. • Organization of seminars for staff, FDPs fostering and enhancing a culture of professional development. • Student grievance cell along with heads of all department is functional , in this way all academic and other grievances of students are resolved.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Value Addition	Achievements and outcomes • Many faculty members attended orientation, refresher courses, skill - building programmes and faculty development programmes.  • Special sessions were conducted separately for slow and fast learners. • A mentor - mentee system was set up including regular meetings for personalized academic guidance.  • Skill enhancement courses were organized for laboratory staff and library staff. • Counsellors were arranged to counsel needy students promoting humanization of education and this helped us to improve quality education .
Streamlining the teaching learning process	• Workshop were organized for students to provide hands- on experience. • In house intramural research projects were given to students. •  Leadership and quality building opportunities were provided by involving students as heads and members of various of committees. • Webinars were held by various departments. •  Institutional collaboration through MOU for training programmes • Various departments organized guest lectures by alumni's. • All faculty members were encouraged to create e-content using Edu web based apps. Development and consistent enrichment of incubation centers of academic materials.
Student friendly approach	Comprehensive orientation programs were conducted for students at college level and by each department and committees.

•Students associations of various departments and committees organized various curricular and co - curricular activities throughout the session . • The mentoring system was strengthened by creating class-wise students What's App groups which connect teacher and administration to students by 24x7 to give personalized education. • An open door policy encouraged students to freely approach Principal and faculty. Save, Secure and respectful atmosphere in and out of the class. Satisfying diverse learning needs with respect to language dis-abilities and their family background. By flexible assessment we try to involve all the students to get in the process. Personalized counseling and teacher student relation with mentoring system ensures that the learning is enjoyable, useful, effective and fruit full Green Initiatives • Installation of rain water harvesting • Organization of tree plantation drives in campus. • Solar panel installed and their expansion. • E-waste management. • Development of mini gardens and promoting greenery in the campus. Scrap disposal . Installation of blue, green dustbins in foyers to implement the concept of Swachh Bharat Abhiyan. Verme composting to keep the environment clean and neat.. Organize IQAC meetings Meetings were consistently organized to enhance operational

	effectiveness of departments as well as college.
Quality research	• The teachers were motivated to register themselves as research guide and given opportunities to full fill the qualification for the same. Opening of research centers institution in various subjects to inculcate the research environment for students and staff. publish research papers in UGC Care list and Scopus and other referred Journals. Besides this students and staff are also encouraged to published books and chapters with ISBN and ISSN they are also motivated to go for patents and copyrights.
Library	• Enhancement in library services. • Expansion of library resources - academic textbooks, research journals, e- books , N - List , Incubation center for academic materials . Books , News papers , Magazines, digital materials and literature related to competitive exams.
NEP Preparation	• Policies related to NEP were formulated and ensure effective implementation of the NEP through the development of relevant infrastructure and promote research orientation among students upon completion of the 3 year program.
13.Whether the AQAR was placed before statutory body?	Yes

Name	Date of meeting(s)
College Governing Body Meeting	09/12/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission	
2023-24	02/01/2025	

#### 15. Multidisciplinary / interdisciplinary

The institute is affiliated with Hemchand Yadav University, Durg, and offers programs in Arts, Commerce and Science for both undergraduate and postgraduate levels on a unified campus. The college is also run professional courses like BCA, PGDCA and B.Ed. It adheres to the syllabus prescribed by the university, which includes courses like Professional Communication, Human Values, and Ethics. These courses aim to foster the holistic development of students by equipping them with skills to navigate modern-day challenges. The institution's curriculum emphasizes morality, character growth, and self-awareness, preparing students to excel in various roles with sincerity and success. The teaching and learning methodology integrates intellectual, scientific, emotional, social, and cultural development, ensuring a well-rounded educational experience. Students are actively engaged in environmental, social, and health-related initiatives through social service projects, NSS activities, Eco-clubs, and committees. Collaborative research projects are undertaken with students, faculty, government organizations, NGOs, and other departments to address societal challenges and concerns. These programs aim to nurture responsible and law-abiding citizens ready to contribute meaningfully to society.

#### **16.Academic bank of credits (ABC):**

The institute is currently affiliated with Hemchand Yadav University, Durg, and NEP 2020 has not yet been implemented this year. The institution is currently a part of the Academic Bank of Credit (ABC). However, as a constituent college, it follows the rules and guidelines set by the university. Some of the steps the college has taken in this direction are outlined below. The academic curriculum is designed by the board of studies of different subjects experts of Hemchand Yadav University, Durg and state central board based on UGC syllabus of various subject. Faculty members have been involved in preparing course content as subject experts on the course committees formed by the respective departments, within the

approved curriculum framework of the university. Faculty members use various curricular and pedagogical tools and approaches for teaching and learning activities. Several training sessions have been conducted to help faculty use online platforms effectively for teaching, learning, and co-curricular activities. The college regularly uploads reading materials, video lectures, assignments, question papers, and other relevant study materials on its website. Students are encouraged to explore and read recent research articles, Journals and recently publised books which are available in the library to help with their assignments.

#### 17.Skill development:

The college is deeply committed to fostering skill development among its students, ensuring they are equipped with the necessary competencies to succeed in their chosen fields. To achieve this, the institution has implemented a curriculum designed on the principles of outcome-based education. This modern approach prioritizes practical skill development and measurable learning outcomes, helping students align their education with industry requirements and personal goals, guided by the visionary leadership of Principal Dr. Sandhya Madan Mohan and the dedicated efforts of the Placement and Career Counselling Cell, the college organizes a wide range of capacity-building programs. These programs are specifically tailored for final-year undergraduate and postgraduate students, preparing them for professional challenges through skill enhancement and career readiness training. For first-year undergraduate students, the college offers several value-added courses aimed at broadening their practical knowledge and strengthening their foundational abilities. These courses cover diverse and essential topics, such as Communication Skills to improve interpersonal and professional interactions, Accounting and Tax Practice for those pursuing careers in finance and commerce, and specialized programs like Mushroom Cultivation, Bio-fertilizer Production, and Vermicomposting, which promote sustainable agricultural practices and entrepreneurial opportunities. Through these initiatives, the college ensures that students not only acquire academic knowledge but also gain practical expertise, making them well-rounded and industry-ready professionals.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute honours Indian Languages and cultures by celebrating Hindi Diwas, Matri Bhasa Diwas, Chhattisgarh Foundation Day and International Yoga Day with enthusiasm, along with various festivals that highlight India's rich heritage, culture, and traditions.

Festivals are a meaningful way to honour our glorious past and bring people together, fostering a sense of community and connection. They play an important role in structuring our social lives by connecting us with our families and cultural roots. They also provide a welcome break from the tiring routines of daily life, offering moments of joy, reflection, and inspiration to cherish the important things in life. Historically, festivals were created as a way to pass down stories, traditions, and valuable knowledge to future generations. At this institution, several festivals are celebrated with great energy and participation, including Teej Milan, Diwali, Holi, Navratri, Ganesh Chaturthi, and more. These events not only bring festive cheer but also serve as an opportunity to install a sense of pride in cultural values among students. In the classroom, teachers are encouraged to conduct lessons in both Hindi and English. Studies show that students learn better when taught in their native language. Keeping this in mind, the institution allows graduate students to study in Hindi and English during their bachelor's program. This approach promotes better understanding and engagement in learning. To further promote Indian arts, traditions, and languages, the college organizes various competitions during the annual Youth Festival. These competitions include essay writing, poetry recitation, speech contests, folk songs, folk dances, skits, mehndi, rangoli, collage, painting, alpana, best out of waiste, other handicraft etc.. They provide a platform for students to showcase their talents while staying connected to India's vibrant culture and heritage. These activities not only nurture creativity but also encourage students to take pride in their heritage and preserve the Indian culture and traditions.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a teaching and learning approach that focuses on achieving specific learning outcomes rather than just earning course credits. It involves restructuring the curriculum, teaching methods, and assessment processes, presentations and performance in academic activities other than own college, overall personality development and achievements in various fields to ensure that students achieve higher-level skills and knowledge. Unlike traditional education, which prioritizes what teachers teach, our education emphasizes what students learn, making it a student-centered model and its practical utilization in their life. In our college, all faculty members have undergone training in the principles and practices of OBE. Following this training, the courses were carefully designed to align with the OBE framework in the university by board of studies of different subjects. Each course includes clearly defined Program Outcomes

(PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). These outcomes serve as a roadmap to guide students in achieving specific skills and competencies by the end of their program. To familiarize students with the concept of OBE, the college incorporates an orientation session into its student induction program.in the beginning of the session, students are introduced to the idea of outcome-based education and provided with a detailed explanation of the program outcomes ,they are expected to achieve. The PO, PSO, and CO are clearly outlined in the curriculum to ensure transparency and focus. The teaching and learning methods at the college are designed for effective implementation of OBE. Professors begin each semester / academic year by explaining the objectives of their respective courses, helping students understand the goals they are working toward.

### are working toward. 20.Distance education/online education: Not implemented yet **Extended Profile** 1.Programme 24 1.1 Number of courses offered by the institution across all programs during the year File Description Documents View File Data Template 2.Student 2.1 1290 Number of students during the year File Description Documents Institutional Data in Prescribed Format View File 2.2 1928.76 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents	
Data Template		<u>View File</u>
2.3		587
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template		<u>View File</u>
3.Academic		
3.1		63
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File
3.2		67
Number of sanctioned posts during the year		
File Description	Documents	
Data Template		View File
4.Institution		
4.1		46
Total number of Classrooms and Seminar halls		
4.2		105.13
Total expenditure excluding salary during the year	(INR in lakhs)	
4.3		99
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

BHILAI MAHILA MAHAVIDYALAYA, affiliated to Hemchand Yadav University, incorporated the guidelines provided by the university in an effective manner. In order to achieve the objectives provided by the curriculum, our college has taken favorable actions toward its implementation. The institution focuses on the effective delivery of curriculum to contribute to the national development, preparation for global challenges, inculcation of values and development of technical efficiency.

- Link IQAC prepares an Annual Academic Plan accommodating the university academic calendar and College academic plans which is published in the College website.
- The Syllabus of various Programs and weightage of Internal and External examinations are communicated directly to the students.
- Preparation of institutional general timetable, the department timetable, departmental program and teachers course plan.
- 04 Value-Added courses supplementing the university curriculum.

Curriculum delivery process

- Faculty of the institution prepare course plan according to the objectives.
- Curriculum transaction through both online and offline modes.
- Scheduled Remedial/special classes and academic developmental programs.
- Conducted Students support programs, counseling sessions .
- Additional skill acquisition programs, educational excursion,

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.bmmbhilai.com/assets/img/upload/ NEW_Teaching_Plan.pdf

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Bhilai Mahila Mahavidyalaya follows the academic calender provided by Hemchand Yadav University, Durg.

- · Schedule for teaching, examinations, semester break and vacations are planned accordingly. The calendar of events of the institution along with the university calendar are properly communicated and uploaded on the college website.
- · Above mentioned information are augmented through inductionprogram.
- · To ensure the systematic approach towards the scheduled activities by the assigned members, principal conducts regular meetings with faculty of the institution.
- · For the conduct of Continuous Internal Evaluation (CIE) according to the academic calendar and time table, teachers prepare teaching schedule, tests and assignments.
- · Prior information about the deadlines for submission of assignments, test schedules, presentation dates and assessment criteria are given to the students. Information about their internal assessment are given to the students before the marks are uploaded online.
- · In order to achieve the aim of education and creating opportunities for the student's growth, multiple assessment are planned.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.bmmbhilai.com/assets/img/upload/ 1.1.2_academic_calendar.pdf https://www.bmmb hilai.com/assets/img/upload/1.1.2_CIE1.pdf

#### 1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 334

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

- 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
- · Our curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the
- · curriculum that help in this endeavor.
- 1. Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Durg district that include women 's rights and gender equality.
- 2. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.
- 3. The curriculum has been followed specially focused on the development of human values and Social Service Formed social group

#### named SAMARPAN.

Our College were performing social activities like educating financially deprived children of slum areas of Bhilai Durg. Making effort to encourage adult education in these slum areas and actively associated in social cause related to Old Age Homes, Children Homes, Special Schools, and Government Hospital etc of Bhilai Durg.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

#### A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bmmbhilai.com/assets/img/upload/ feedback 23 - 24 new.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

### **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.bmmbhilai.com/assets/img/upload/ FEEDBACK 23-24.pdf https://www.bmmbhilai.com /assets/img/upload/Students Feedback Session 2023-24.csv.zip https://www.bmmbhilai.com/a ssets/img/upload/Teacher Feedback 2023-24.cs v.zip https://www.bmmbhilai.com/assets/img/u pload/Alumni Feedback .csv.zip https://www.b mmbhilai.com/assets/img/upload/Employer Feed

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

1290

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

773

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Recognizing the diverse backgrounds and learning styles of students is essential. From the beginning, our college priorities on identifying each student's learning potential through a well-structured process. This includes counselling sessions, induction programs, and orientation activities that familiarize students to the institution's values, rules (such as conduct, attendance, and evaluation systems), and available resources. We emphasize the importance of their active involvement in achieving their goals, encouraging them to take initiative right from the beginning.

To assess individual learning potential, we rely on the following methods:

• Academic Performance: Reviewing past exam scores and class

tests.

- Communication Skills: Observing verbal communication and presentations to identify strengths and areas for improvement.
- Active Participation: Monitoring involvement in mentor-mentee programs, group discussions, projects, and assignments to understand learning styles.
- Enrichment Activities: Providing academic talks, workshops, and seminars to support both advanced and slower learners.

Students who require additional help receive tailored resources, while advanced learners are offered more challenging opportunities. This comprehensive approach ensures all students get the support they need to succeed.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1290	63

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, we go beyond traditional lectures by using student-centered approaches like hands-on learning, participative activities, and problem-solving exercises. These methods make students active participants in their education.

- Experiential Learning: We encourage learning by doing through practical experiences:
  - Skill-based training programs.
  - Field visits and industrial exposure for real world insights.

- PowerPoint presentations to enhance confidence& communication skills.
- Practical sessions that connect theory with real-world application.
- Participative Learning: Students actively engage in:
  - Competitive events like MADHAVA mathematics exams.
  - Seminars and project assignments.
  - Subject specific associations for focused learning.
  - Alumni interactions and educational visits for broader exposure.
- Problem-Solving Initiatives: To build critical thinking and creativity, we include:
  - Clubs and committees to explore diverse interests.
  - Case studies and debates to develop analytical & decision making skills.
  - Competitions to test and refine solutions.

These methods empower students to take charge of their learning while fostering a vibrant, interactive environment.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.bmmbhilai.com/assets/img/upload/ 2.3.1_Students_centric_methods_such_as_exper imental_learning_participative_learning_and problem_solving_methodologies_are_used_for_e nhancing_learning_experiences2.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We've moved beyond chalkboards and rote learning, integrating technology into education to create a dynamic, student-focused experience, especially for postgraduates. Some of the tools we use include:

- Digital Resources: Presentations, e-books, online journals, and LCD displays make lectures more interactive.
- Tech Access: Computers, internet, Wi-Fi, and platforms like INFLIBNET are widely available.
- Video-Based Learning: Resources like UGC SWAYAM provide quality lectures accessible anytime.
- Faculty Development: Teachers regularly attend training and

- workshops to keep their methods innovative.
- Interactive Tools: We use Google Classroom, QR codes, and lecture captures to make learning engaging.

Through these tools, we create an environment that inspires curiosity and fosters deeper learning.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

#### **D.Litt.** during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We maintain a transparent and systematic internal assessment process. All exams and academic activities are conducted on schedule, following a pre defined academic calendar. An examination committee ensures smooth operations, addressing any concerns in a fair and open manner based on Hemchand Yadav Vishwavidyalaya's guidelines.

Schedules are announced in advance through notice boards and classroom communication. Question papers are created by faculty, reviewed by department heads, and aligned with university norms. Students are informed of the syllabus and schedule prior to the exams.

01-05-2025 03:28:52

Various methods like class tests, assignments, presentations, and projects are used for continuous evaluation. Evaluated scripts are shared with students for feedback and improvement. A structured grievance redressal process allows students to raise concerns with their teachers or departments.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://www.bmmbhilai.com/assets/img/upload/
	2.5.1 Model Examination Time Table1.pdf

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college follows clear processes to resolve exam-related concerns, ensuring fairness and transparency. Key measures include:

- Informing students about the exam pattern and internal assessment system.
- Keeping monthly attendance as part of assessments.
- Displaying internal marks on notice boards and WhatsApp groups.
- Sharing evaluated answer scripts with students and addressing their particular concerns.
- Allowing unresolved grievances to be stepped up to mentors, faculty, or the institution head.
- Using departmental moderation committees to ensure fairness in marking.

These steps ensure students have confidence in the process and a platform to voice their particular concerns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	<u>nil</u>

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college ensures program and course outcomes are communicated with clarity. These are made visible on the website and are easily

accessible for all Departments also maintain proper copies of university syllabi for reference. Regular department meetings are held to discuss learning outcomes to ensure alignment with expected outcomes.

The IQAC, under the Principal's guidance, organizes quality improvement initiatives with additional input from alumni. Their real-world experiences help us to refine courses and introduce new certificate or add-on programs.

Faculty development is also a priority, with teachers attending workshops, refresher courses, and seminars to stay updated with times. The counselling cell and help desk guide students on what to expect, while departmental orientations provide clarity on course outcomes from the introduction of programs .

Our goal is to shape students into well-rounded individuals and to ready them for their future roles as professionals, entrepreneurs, or leaders.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.bmmbhilai.com/assets/img/upload/ 2.6.1 Program Outcomes, Program Specific Out comes and Course Outcomes UG and Pg.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college uses diverse methods to evaluate program and course outcomes, including written tests, presentations, assignments, practical's, and viva exams. Internal assessments and final university exams are complemented by participation in co-curricular activities like on-side visits, cultural events, and sports.

Tracking students' career paths, including further studies or employment, also provides valuable feedback on learning outcomes. Regular data analysis of student performance highlights the strengths, the areas that need improvement and guide the reformation needed for better results.

The level of attainment of Program Outcomes, Program Specific

Outcomes and Course Outcomes are evaluated using various indicators throughout the semester of the academic year.

The faculty monitors the performance of each student with the help of the specified course outcomes through a systematic & continuous evaluation process. The faculty provides home assignments to students, conducts weekly monthly internal tests, viva voce, surprise tests, open book tests, quiz, projects seminar's presentations etc. in order to assess the Programme Outcomes and Programme Specific outcomes attained by each student.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.bmmbhilai.com/assets/img/upload/ 2.6.2Attainment of Programme outcomes and co urse out comes are evaluated by the institut ionpdf ,https://www.bmmbhilai.com/assets/i mg/upload/2.6.2 PROGRESSION (UG to PG)2.pdf, https://www.bmmbhilai.com/assets/img/upload/ 2.6.2 (B) Placement2.pdf,https://www.bmmbhil ai.com/assets/img/upload/2.6.2 (a) Net set2. pdf,https://www.bmmbhilai.com/assets/img/upl oad/2.6.2 Attainment of POs and COs are eval uated by the institution11.pdf

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

609

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.bmmbhilai.com/assets/img/upload/ 2.6.3.1. (a) Total number of final year stud ents who passed the university examination 2 022-231.xlsx,https://www.bmmbhilai.com/asset s/img/upload/2.6.3.1. Average Pass Percentag e of Students during this year new.pdf

#### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bmmbhilai.com/assets/img/upload/2.7.1 Student Satisfaction Survey (SSS) on over all institutional performance.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

55,38,174 /-

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://dst.gov.in/

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Ecosystem for Innovation and Knowledge Transfer

Our institution is committed to fostering a culture of innovation and knowledge dissemination, providing a dynamic ecosystem that supports research, creativity, and entrepreneurial ventures. Through structured initiatives, collaborations, and state-of-the-art facilities, we encourage the development of new ideas and their transformation into real-world applications.

#### 1. Research and Innovation Infrastructure

The institution houses well-equipped laboratories, incubation centers, and research hubs, enabling faculty and students to engage in cutting-edge research.

Dedicated Innovation & Entrepreneurship Cell (IIC) promotes novel ideas and assists in prototyping, patent filing, and commercialization.

Collaborations with industry and government bodies enhance applied research and technology transfer.

#### 2. Initiatives for Knowledge Creation

Regular seminars, workshops, and expert talks to encourage interdisciplinary learning and innovation.

Faculty members and researchers are encouraged to publish highimpact research papers, file patents, and develop intellectual property (IPR).

Funding support and grants are provided for pioneering research projects.

#### 3. Knowledge Transfer and Industry Linkages

Strong MoUs with industries, research organizations, and startups facilitate technology transfer and skill development.

Internships, live projects, and consultancy services enable students to apply theoretical knowledge to real-world challenges.

Skill development programs and faculty development initiatives ensure continuous learning and adaptation to emerging technologies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

#### national/international conference proceedings year wise during year

51

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution is actively involved in extension activities aimed at fostering community development, social responsibility, and sustainable progress. These initiatives bridge the gap between academic knowledge and societal needs, that education extends beyond the classroom to create a meaningful impact in the neighborhood.

1. Community Outreach and Awareness Programs

Regular health camps, sanitation drives, and nutrition awareness programs are conducted to promote well-being in nearby communities.

Women empowerment initiatives, including skill development workshops and self-employment training, help enhance livelihoods.

Environmental awareness campaigns like tree plantation drives, water conservation programs, and plastic-free initiatives promote sustainability.

2. Education and Literacy Enhancement

Adult literacy programs and remedial classes for underprivileged children ensure inclusive education.

Digital literacy and skill development workshops empower students and local youth with necessary technological competencies.

Collaboration with local schools through mentorship programs and career counseling sessions to guide students toward higher education and employment.

3. Social Welfare and Volunteering Initiatives

Active involvement in National Service Scheme (NSS) and National Cadet Corps (NCC) to instill a sense of civic duty among students.

Blood donation camps, disaster relief efforts, and support for marginalized groups through fundraising and welfare programs.

Visits to old age homes, orphanages, and differently-abled institutions, fostering empathy and inclusivity.

File Description	Documents
Paste link for additional information	<pre>www.bmmbhilai.com/assets/img/upload/3.4.1_ne</pre>
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

5

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	View File

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a planned infrastructure which is expanded systematically & continuously over the years by adding new buildings, classrooms, furniture, etc. along with a auditorium cumgymnasium with a sports room The infrastructure is maintained and expanded with the financial aid received from UGC, RUSA and State Government.Guard rooms for security guards posted on the main gates of the college and hostel building.C.C.T.V. cameras are installed in the college premises with 24hrs surveillance to observe the ongoing activities. There is a stationary and photocopy shop at auditorium.A suggestion box is fixed for complaints & suggestionsThe college has a contractor who takes care of housekeeping of the campus. 2 adjoining hostel building & Separate toilet blocks all over the building..watercoolers & sanitary vending machines.A common room for students with adequate facilities. The college library and auditorium are constructed on the ground floor for an easy access by physically disabled students along with a ramp way and a wheelchair through the side entrance. The entire campus is Wi-Fi enabled. The college has 99 computers in all. The college has 4 smart class rooms with LCD projectors along with smart boards, printers, and Xerox facilities for effective ICT enabled teaching and learning.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ 4.1.1_PICS3.pdf , https://www.bmmbhilai.com/ assets/img/upload/4.1.121.pdf

### 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The sports and physical education department that has been functioning ever since the inception of the institution has all possible equipments and facilities for the all-round development of the students. A separate auditorium cum gymnasium & has builtup area of 1171.80 sq.mt on the ground floor and on a built-up area of 611.62 sq.mts on the first floor. It has a good collection of gym equipments used both by staff and students. Students are trained in various sports and games like badminton, kho-kho, volleyball, handball, basketball, softball, hockey etc on the sprawling playgrounds . The auditorium is also used for conducting yoga classes and self-defense classes. Inter college sports meetfor indoor matches at university level are also organized in this auditorium cum gymnasium. The participation of more than 1000 girls to perform garba dance during Navratri's is also organized in this huge auditorium. The auditorium is also used to organize Govt. & Non Govt. awareness programmes. To motivate sports players, the college provides travelling allowance, sports kits, and tracksuits, shoes and along with these, concessions in admission and tuition fee is given to national players.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://bmmbhilai.com/assets/img/upload/4.1. 21.pdf , https://www.bmmbhilai.com/assets/img/upload/annual_day.pdf

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ 4.1.2_ICT_Tools_2023-24.pdf , https://www.bm mbhilai.com/assets/img/upload/certificate1.p df , https://www.bmmbhilai.com/assets/img/up load/4.1.2_ICT_Tools_2023-24.xlsx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 37.65

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Response:

The library of the college was established right from the inception college in 1979, since then the library has made consistent progress in terms of collection of books, e-resources and services. The Library is the knowledge hub of our college. It reflects the institute's commitment to providing the best possible library and information services to its academic community of faculty members, students and other staff members. It has a tremendous collection of both printed and digital resources. The Library has been continuing

its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

Library Facilities and Services -

Our Library consists of 31269 (with Bar Code) books on various subjects including those being taught here as well as career and general subjects. It has a major resource for science, commerce, arts and other different allied subjects.

We have registered for N-LIST Programme of INFLIBNET which provides access to more

Than 6000 + Journals, 31,35,000+ e-books under N- List & 6, 00,000 e-books through NDL.

• Library has 311 CD's / DVD's.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.bmmbhilai.com/assets/img/upload/ 4.2.1_Library_Automation_2023-241.pdf , ht tps://www.bmmbhilai.com/assets/img/upload/4. 2.1_Library_Pics_Rare_Books_new.pdf

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

A. Any 4 or more of the above

#### books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 0.66

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

38

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including WIFI in the last 5 years. The internet connection bandwidth has been upgraded from 5Mbps to 30 Mbps. The IT facilities have been updated with the

increase in the number of computers to 99 in the session 2020-21, along with printers, scanners, smart boards, LCD projectors, xerox machines, and other softwares. The teaching and learning process has been enhanced by incorporating IT tools and INFLIBNET , online courses and video lectures are also made available to learners to enhance learning capabilities. The students, teachers and nonteaching staff are always encouraged to use various academic and administrative softwares such as ERP system in the office and library, biometrics and 2 face readers. Smart class rooms with smart board and LCD projectors are available in some departments, Principal room etc. Desktop computers with Wi-Fi facilities and printers are available in all departments, library, Principal room, office rooms, IQAC room etc.PC laptops.Computer systems are upgraded with latest's configuration . There is a plan to install firewall for security of internet connection. In 2018, CCTVs were installed in the college campus. The College Website is maintained by M/S Techcherry and it is also upgraded from time to time as perthe requirement

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/wi_fi_4.3.11.pdf , https://www.bmmbhilai.com/assets/img/upload/list_of_computers

#### **4.3.2 - Number of Computers**

99

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### **4.4 - Maintenance of Campus Infrastructure**

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

80.08

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Several committees are formed like purchase committee, library committee, building committee, beautification committee, etc. for the repair and maintenance of physical, academic and support facilities. The laboratory, library, and sports complex along with computers and classrooms, have separate budgetary provisions. The college has guidelines and specific procedure for the repair, maintenance, and utilization of physical facilities, which is as under:

- The college management with the help of the Principal plans budgetary provisions regarding the maintenance of infrastructure at beginning of each session.
- Inspection is carried out every six months to check for the status and repair of the building, furniture and equipment and they are attended and when required.
- Whitewash of building is done every 5 years.

As far as finances for this maintenance are concerned, non-salary grants are provided by UGC and utilized on essential needs like furniture, equipment, books, and maintenance work. The college receives grants like UGC, UGC additional grants, RUSA and from fees collected for the maintenance and development of the institution through self-financing courses. RUSA & UGC also provide special grants for the construction and renovation of buildings, the purchase and maintenance of types of equipment. Full transparency is maintained in all financial matter.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ 4.4.2 pdf1.pdf , https://www.bmmbhilai.com/a ssets/img/upload/4.4.2 view111.pdf

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## **5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents		
Upload any additional information	<u>View File</u>		
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>		

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.bmmbhilai.com/assets/img/upload/ 5.1.3 Attachment.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

## **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

- 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees
- D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a committed student's union which was either nominated or elected on the basis of merit following the guidelines laid by Hemchand Yadav Vishwavidyalaya, Durg and as per the directives of the Department of Higher Education Raipur. The council comprises of a President, Vice President, Secretary and Joint Secretary besides representing students union, student representatives were included in academic bodies like Board of Studies and Academic Council. The office bearers coordinated with the students in promoting academic and extra-curricular activities in the college. They also played an important role in organizing various inter-departmental competitions and Annual Day Function. Students were also engaged in programme like Self-Defence workshops, Cleanliness drives, health check-up drives, blood donation camps, soft skill enhancement workshops, tree plantation drives and social awareness programmes. The members of the student union also gave assistances and guidance to the students and their parents at the time of admission

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ Student_Union.pdf
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

#### participated during the year

#### 64

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has registered Alumni Association. A complete electronic database of alumni is maintained. The association comprise of 7 members elected as President, Vice President, Secretary, Joint Secretary, Treasurer, Cultural Secretary and a Literary Secretary along with a Patron amongst the alumni

The program includes a get together of the Alumni with facilitation of teachers. Alumni contribute academically and financially towards the development of the institution and its programmers. A vibrant alumni group on social media interacts with undergraduate and gives them career guidance.

#### Other Activities:

- 1. Career guidance of students
- 2. Deliver talks and lectures
- 3. Financial support to the institution
- 4. Enhancing the academic learning environment
- 5. Contribution to develop institutional infrastructure

Alumni are encouraged to give feedback about the institute infrastructure and curriculum. Many alumni have been working for several years in the institute as faculty. They help in keeping the links alive with alumni.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

B.	4	Lakhs	-	5Lakhs
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File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Strategic Direction:. Different cells clubs, societies and committees are framed which work throughout the year.

Policy Formation: The policies are covered under the umbrella of governing body meetings that are held regularly involving the members from different strata to provide inputs to the relevant fields.

Decision-Making Processes: Several IQAC meetings are organised which radiate the processes in the form of departmental meetings further to be executed at the ground level.

Accountability and Transparency: Meetings are regularly held with the stakeholders in order to commensurate with the procedure.

Resource Allocation: Several guest lectures, certificate courses, career guidance programmes, add-ons etc. are conducted from time to time to alleviate the student resources.

Adaptability and Evolution: Effective governance allows for adaptability and evolution enabling the institution to adjust strategies in response to changing circumstances while staying true to its core values and mission. NSS activities and Red Ribbon club organise several awareness programmes as well as execute humanitarian and social development activities.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/6.1.1 committee 2023-24.pdf https://www.bmmbhilai.com/assets/img/upload/college prospectus2.pdf https://www.bmmbhilai.com/assets/img/upload/GB Agenda4.pdf https://www.bmmbhilai.com/assets/img/upload/iqac1.pdf https://www.bmmbhilai.com/assets/img/upload/MOUs1.pdf https://www.bmmbhilai.com/assets/img/upload/nss
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In this regard, the internal examination applicable for the college can be quoted:

Framed on the basis of the admissions catering to the various disciplines.

Rules and regulations are followed according to the UGC and University circulars/notices.

Head of the institution allocates the work distribution amongst the heads of the departments to carefully frame the question papers according to the importance of the topics concerned.

The team prepares the timetable, assigns the seating of the classes based on the strength of the students admitted, room capacity as well as invigilation and collection of answer sheets for different streams and further distribution for valuation.

If necessary in the next step, re-exam is conducted for the absentees under valid reasons.

Finally based on the evaluation; slow, average and rapid learners are segregated and given extra care for their progress in the entire session.

Similar mechanism is followed for all activities designated under different cells/committees formed observing the decentralisation and participative management across the streams for the entire session.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ Daily diary3.pdf https://www.bmmbhilai.com/a ssets/img/upload/NEW TIME TABLE OVERALL 2023 -242.pdf https://www.bmmbhilai.com/assets/im g/upload/nss 2023-243.pdf https://www.bmmbhi lai.com/assets/img/upload/Time Table32.pdf
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Under the commitments deciphered below, the gymnasium and multipurpose shops has been opened in the Auditorium complex.

Deploying an institutional strategic or perspective plan effectively involves several critical steps and considerations:

- 1. Clear Vision and Goals: In this case, it was the usage of the gym and utility shops where students can cater to their needs and hobbies.
- 2. Strategic Alignment: The prime motto is to provide an ease to the students and analyse the merits and demerits so as to satisfy the applicability in the institution.
- 3. Resource Allocation: There has always been proper allocation of resources whatsoever as and when required.
- 4. Communication and Engagement: The stakeholders are by and large advocated for their betterment and making proper use of time.
- 5. Monitoring and Evaluation: The execution was monitored as it was made open to access by the stakeholders and each loophole corrected on the basis of their feedback.
- 6. Adaptability and Flexibility: Several points as and when suggested were taken up like hobby and grooming classes, daily needs and so on.
- 7. Leadership Support: Leadership plays a crucial role in championing the plan, demonstrating commitment, and ensuring that

the plan's goals are integrated into the institution's culture.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/college prospectus3.pdf https://www.bmmbhilai.com/assets/img/upload/Library books detail 1.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

An institution's effectiveness and efficiency are indeed reflected in various aspects such as policies, administrative setup, appointment and service rules, and procedures. Here's how each contributes to an effective and efficient institutional body:

- 1. Policies: Well-defined policies provide a framework for decision-making and actions within an institution. With such implication in the mind, governing body meetings are held twice or thrice in a year.
- 2. Administrative Setup: An efficient set-up of Chairman, Secretary, Trustee members, Principal, Teacher's representative, along with few members appointed by the University form the system who decide coherently to fulfil the vision and mission of the institution.
- 3. Appointment and Service Rules: On such grounds, the uptake of teaching staff and non-teaching staff are made under the proper scheme as directed by the University rules. Proper advertisement and proper panel adjudge the inclusion of any staff. Service rules are clearly stated in the code of conduct rules.
- 4. Procedures: Defined procedures outline the steps and methods for carrying out tasks or processes. The institution complies with the rules and orders of the University.

File Description	Documents
Paste link for additional	
information	https://www.bmmbhilai.com/assets/img/upload/
	6.2.2Appointment_order5.pdf ,https://www.b
	<pre>mmbhilai.com/assets/img/upload/6.2.2serive</pre>
	<pre>_rule_merge2.pdf ,https://www.bmmbhilai.com/</pre>
	<pre>assets/img/upload/full_time_teachers_list_20</pre>
	23-241.pdf https://www.bmmbhilai.com/assets/
	<pre>img/upload/GB_Agenda5.pdf https://www.bmmbhi</pre>
	<pre>lai.com/assets/img/upload/hyu_and_exam3.pdf</pre>
	https://www.bmmbhilai.com/assets/img/upload/
	vision_and_mission_from_prospectus3.pdf
Link to Organogram of the	
institution webpage	https://www.bmmbhilai.com/assets/img/upload/
	6.2.2Organogram4.pdf
Upload any additional	<u>View File</u>
information	

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Here are several measures that contribute to effective staff welfare:

1. Comprehensive Healthcare: ESI and several medical leaves like Maternity leave, Babycare facility and others. Many of our employees avail such facilities.

- 2. Professional Development: Allocated Paid Duty leave and study leave are ascertained for the intellectual growth of the staff.
- 3. Flexible Work Arrangements: Many of our employees avail such facilities based on the necessity.
- 4. Fair Compensation and Benefits: Providing competitive salaries and additional benefits such as HRA, quarter allotment and other perks cultivates appropriate work culture thereby enhancing staff welfare. Encashment of EL is also supported at the end of service tenure.
- 5. Safe and Supportive Work Environment: Creating a safe workplace with CCTV and fire extinguishers contributes significantly to peaceful work atmosphere. We are the proud members of such an institution.
- 6. Recognition and Appreciation: Sweets/ Snacks are given on different occasions to promote the sense of belonging.
- 7. Employee Engagement Activities: Organizing Sports, yoga and gymnasium facilities, various social events from time to time develops a sense of community and camaraderie among staff members.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/6.3.1_various_benefits.pdf https://www.bmmbhilai.com/assets/img/upload/6.3.1_welfare_measures1.pdf https://www.bmmbhilai.com/assets/img/upload/6.3.1.quarter_allotment3.pdf
Upload any additional information	<u>View File</u>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 -	Number of teachers provid	ed with financial supp	ort to attend cor	ferences/workshops
and towa	ards membership fee of pro	ofessional bodies durin	g the vear	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Performance appraisal systems for teaching and non-teaching staff in institutions are crucial for assessing and improving individual and collective contributions. Following are the components commonly measured in such systems:

- 1. Goal Setting: Establishing clear and measurable objectives aligned with institutional goals at the beginning of a performance cycle.
- 2. Regular Feedback: Conducting periodic evaluations or check-ins to provide feedback on progress, identify strengths, and address areas needing improvement.
- 3. Self-Assessment: Allowing staff to evaluate their own performance against set goals, fostering self-reflection and accountability.
- 4. 360-Degree Feedback: Gathering input from peers, subordinates, and supervisors to provide a holistic view of an individual's performance.
- 5. Performance Metrics: Utilizing quantifiable measures such as student feedback, research output, administrative efficiency, etc., depending on the nature of the roles.
- 6. Professional Development Plans: Identifying areas for improvement and establishing plans for skill enhancement or career growth.
- 7. Recognition and Rewards: Acknowledging and rewarding exceptional performance, motivating staff and reinforcing positive behaviors.

8. Performance Improvement Plans: Self analysis can be done on the basis of such templates which gives an insight on the loopholes which might have creeped in. Such format assists in self improvement and motivates for further betterment.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ 6.3.5_API_System_link2.pdf https://www.bmmbh ilai.com/assets/img/upload/api2.pdf
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audits are essential for institutions to ensure financial accountability, compliance with regulations, and the accuracy of financial records. These audits are:

- 1. Internal Financial Audit: This audit is conducted by internal auditors within the institution. Their primary goal is to review financial processes, internal controls, and compliance with policies and procedures. Internal audits help identify weaknesses in financial systems and suggest improvements. They often focus on risk management, fraud detection, and operational efficiency. In order to achieve the purpose, audit cells are framed.
- 2. External Financial Audit: External audits are carried out by independent certified public accountants (CPAs) or audit firms. These auditors review the institution's financial statements and ensure they present a true and fair view of the institution's financial position. External audits also verify compliance with accounting standards, legal regulations, and reporting requirements. The audit report provides assurance to stakeholders, such as regulatory bodies, regarding the institution's financial health and transparency. External audits are held regularly that supplement the unbiased working in the institution.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/ audit_2024-253.pdf
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 8.67

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution employs various strategies for both mobilizing funds and optimizing resource utilization. The strategies are under different heads:

Mobilization of Funds:??????

Diversification of Funding Sources: In this respect, grants from RUSA and UGC are utilised for construction as well as renovation of buildings and further purchase of equipment. Salary grants are received from CG Govt. for Aided staff whilst HYU offers grants for conducting exams, NSS and similar allied activities.

- Strategic Fundraising Campaigns: Organizing targeted fundraising campaigns, events, or initiatives geared towards specific projects or causes helps attract donors or sponsors. The process is underway.
- 2. Engaging Alumni Networks: Building and engaging alumni networks for donations, fundraising, or collaboration on

- educational initiatives. The process is thought over and will be generated soon.
- 3. Grant Writing and Applications: Investing in skilled staff to identify and apply for grants or funding opportunities relevant to the institution's goals and programs. Many MRP's are allocated to different streams and CURIE project was also granted to us, one of the best girls' colleges of Central India.
- 4. Public-Private Partnerships: Collaborating with businesses, industries, or non-profit organizations for joint projects or initiatives, often resulting in shared funding. The matter is pondered upon.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/6.4.3 optimum_utilization.pdf https://www.bmmbhilai.com/assets/img/upload/psychological_counseling.pdf https://www.bmmbhilai.com/assets/img/upload/utilization_of_resourcess.pdf https://www.bmmbhilai.com/assets/img/upload/Add_on_and_certificatepdf
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Here's how they contribute significantly:

- 1. Framework Development: IQACs develop frameworks and guidelines for quality assurance that align with accreditation standards and institutional goals. INFLIBNET, NLIST, e-books, e-journals, periodicals and OPAC were initiated on this line of action.
- 2. Policy Formulation: They assist in formulating policies related to quality assurance, curriculum development, assessment, and institutional benchmarks.
- 3. Implementation Oversight: Conceptualisation of idea box, suggestion box and complaint box were assimilated.
- 4. Monitoring and Evaluation: CCTV, ICT and Wifi facilities, Smart classrooms and lecture hall are collaborated for the practice.

- 5. Data Collection and Analysis: IQACs collect data on various aspects of the institution's functioning, analyze it, and derive insights to inform decision-making.
- 6. Benchmarking and Best Practices: They benchmark against best practices, both nationally and internationally, and facilitate the adoption of innovative methods for improvement. Adya Adhuna was embarked to rise awareness on the thoughts of VASUDHAEIV KUTUMBAKAM informing about the different days the world celebrates.
- 7. Professional Development: IQACs often organize workshops, training sessions, and seminars for faculty and staff to enhance their understanding and implementation of quality measures. Placement cells serve the purpose in self actualisation amongst the students.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/iqac2.pdf https://www.bmmbhilai.com/assets/img/upload/Committees3.pdf https://www.bmmbhilai.com/assets/img/upload/Library_books_detail2.pdf https://www.bmmbhilai.com/assets/img/upload/ICT_Tools_2023-24.pdf https://www.bmmbhilai.com/assets/img/upload/Placement.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Utilizing the Internal Quality Assurance Cell (IQAC) to periodically review the teaching-learning process, operational methodologies, and learning outcomes is a hallmark of an institution committed to continuous improvement. Here's how this process typically unfolds:

- Periodic Reviews: The IQAC conducts regular reviews of the teaching-learning process and operational methodologies, aligning with established norms and standards. The daily diary of the teachers, test register and the remedial classes are kept for record and analysis.
- 2. Evaluation of Learning Outcomes: Assessing learning outcomes

- is a crucial part of the review process. Alumnis posted in different jobs or going through in a better institution paves the way for the influencing factor for the students, such meetings are conducted.
- 3. Structured Assessments: This could include surveys, examinations, feedback from stakeholders, and performance indicators aligned with institutional goals.
- 4. Data Collection and Analysis: The IQAC then analyzes this data to identify trends, strengths, weaknesses, and areas for improvement.
- 5. Identifying Incremental Improvements: Based on the findings from the reviews and analyses, the IQAC identifies specific areas that have shown improvement and those that need further attention. Incremental improvements can be recorded and tracked over the time.

File Description	Documents
Paste link for additional information	https://www.bmmbhilai.com/assets/img/upload/6.5.2Academic-Calandor-2023-24.pdf https://www.bmmbhilai.com/assets/img/upload/Placement1.pdf https://www.bmmbhilai.com/assets/img/upload/Reforms_adopted.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.bmmbhilai.com/assets/img/upload/ MOUs2.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• The institution promotes gender sensitization through cocurricular activities like workshops, seminars, guest
lectures, poster exhibitions, counselling etc. Awareness
programs like importance of human rights, Rights of Women in
Domestic problems, Cyber security awareness programs related
to the safety and security of women employees and students are
conducted periodically. The institution constituted the
following committees as per norms laid by University/UGC:
Institution Grievance Redressal Committee, Anti-Ragging,
Sexual harassment prevention cell, Disciplinary Committee, and
Mentoring Programme cares for the well-being of students and
staff in the institution.

The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Career counseling for career opportunities in specific fields are also organized as such counseling has helped students to overcome their own fears and anxieties and achieve their best in both curricular and extracurricular activities.

Common room with good facilities for students available in various Floor. Washrooms are provided with sanitary napkin vending and incinerator unit for the safe and hygienic disposal of sanitary

#### napkins

File Description	Documents
Annual gender sensitization action plan	https://www.bmmbhilai.com/assets/img/upload/ 7.1.1. al.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bmmbhilai.com/assets/img/upload/ 7.1.1.b1.docx

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Dustbins are provided in every classroom for collecting paper waste. Dustbins are cleared every day. Students are encouraged to submit e-assignments. Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally preferred alternative to waste management to reduce pollution.
- The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags.
- Incinerators are fixed in girl's washrooms for hygienic and safe disposal of used sanitary napkins.
- Liquid wastes generated by the RO units are directed towards

- collection drains in the rear side of the college building.
- The college has a covered sewerage system made of concrete pipes which lead to the main drainage system. Liquid waste mainly given out by the hostel, labs and canteen were diverted to this drainage system. The semiliquid waste from hostel and canteen is collected in waste pits.
- The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration for students of nearby schools.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted various activities through the N.S.S. students and visited different villages to educate the underprivileged women and children on various issues. The extension activities are targeted towards enabling a holistic environment for student development.

The teachers and students of this college jointly celebrated the cultural and regional festivals, like Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Women's Day, Yoga day, festivals like Diwali celebration, Holi Milan celebration, New Year celebration, etc. religious ritual activities are performed with the help of social responsibility cell in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Bhilai Mahila Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The NSS students are also engaged in community service programmes and under the Fundamental rights to education they teach the under privileged students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bmmbhilai.com/assets/img/upload/ 7.1.9.2.docx
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates/ organizes national and international commemorative days, events and festivals. The teaching, non-teaching Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. The institution has a Social Responsibility Cell that takes charge of organizing and celebrating various International/National and Religious festivals.

#### International commemorative days:

International days are occasions to educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. The institution celebrated many international festivals. Some of them are as follows

- International Women's day is celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. The day is celebrated under auspices of women cell of the college.
- International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1:

Title: Creating a Clean and Green Campus

Objectives of the practice:

- 1. To arouse environmental consciousness within the college campus.
- 2. To mobilize students towards scientific enquiry into the environmental problems.
- 3. To involve them in efforts to preserve environment.
- 4. To motivate students to imbibe lifestyle for minimum waste generation.
- 5. To develop environmental ethics among the student's community.

Best Practice: 2

Title of the Practice: Naya Varsh Naya Umang

Bhilai Mahila Mahavidyalaya's "Naya Varsh, Naya Umang" practice encourages students to enhance their creativity, boost confidence, and develop business acumen and personality.

Objectives of the practice:

- 6. To provide students with hands-on experience
- 7. To fostering leadership
- 8. To develop entrepreneurial skills and the ability to showcase intellectual property.

File Description	Documents
Best practices in the Institutional website	https://www.bmmbhilai.com/assets/img/upload/ 7.2.11.docx https://www.bmmbhilai.com/assets
A	/img/upload/Best_Ptractice_1_Evidence.docx
Any other relevant information	https://www.bmmbhilai.com/assets/img/upload/best practice 2.docx https://www.bmmbhilai.com/assets/img/upload/%E0%A4%A8%E0%A4%AF%E0%A4%BE_%E0%A4%B5%E0%A4%B0%E0%A5%8D%E0%A4%B7_%E0%A4%A8%E0%A4%88_%E0%A4%89%E0%A4%AE%E0%A4%82%E0%A4%B7.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: Inclusive Environment and Academic Excellence

Today, colleges and universities are not just centers for academic learning; they have transformed into platforms that shape individuals into well-rounded and competent citizens. The success of any educational institution lies in its ability to foster the holistic development of students. One such institution that stands out for its exceptional commitment to overall student growth is our college, Bhilai Mahila Mahavidyalaya, Bhilai. In order to bridge the rural-urban divide and promote holistic development, it offers low-cost, high-quality higher education to rural students in the region's socioeconomically disadvantaged areas.

Inclusive Environment and Academic Excellence are the primary elements that make this college is unique in its location, a semi-urban city with people from diverse regions of India settling there for their livelihoods. The college takes pride in embracing this diversity, creating an inclusive environment where students from different backgrounds come together to learn and grow. This diverse student body fosters mutual respect, understanding, and tolerance, nurturing a broader perspective on life and preparing students for the real-world challenges of working in multicultural settings.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

The college is committed to enhancing its facilities and infrastructure, as well as its environmental sustainability efforts and commitment to accessibility and inclusivity. The college proposes the following plan for the next academic year:-

- 1. The college aims to obtain Good accreditation from the National Assessment and Accreditation Council (NAAC).
- 2. The college aims to increase the gross enrolment ratio for the session 2024-25.
- 3. To strengthen the attainment of learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis with respect to the provisions provided through NEP 2020.
- 4. Tapping various funding agencies for resource mobilization.
- 5. To introduce PG programs in more subjects.
- 6. To introduce more add on certificate/diploma courses addressing the local area demand
- 7. To initiate the provisions for Academic Bank of Credits through NAD registration.
- 8. Organization of research methodology workshops/ multidisciplinary conferences/ symposium and enhancing activities of Innovation and Incubation Cell.
- 9. Steps should be taken to enlarge and enrich the learning infrastructure and ICT enabled infrastructure.
- 10. Strengthening of E-Content development and circulation for students
- 11. Sensitizing students towards green initiatives.
- 14. Increasing internship and placement opportunities